

14 July 2022

Dear prospective participant

FREQUENTLY ASKED QUESTIONS

NWU Short Courses relating to the forensic industry & the ICFP Board Examination

Thank you for showing interest in studying with the NWU Business School.

Herewith some additional information regarding the referred short courses and the Board Examination of the Institute of Commercial Forensic Practitioners (ICFP).

The ICFP is a self-regulatory professional body for commercial forensic practitioners in South Africa and is duly accredited by SAQA. Please refer to the ICFP's website for more information: www.icfp.co.za

1. Registration

1.1 There is only one intake for the short courses per year. Applications for 2023 will open from the 1st of October 2022 and close on 14 February 2023.

1.2 Classes start in April 2023.

1.3 Given the respective prerequisites that apply in respect of some of the short courses (specifically CFI and PFRM), and the fact that there is only one intake per year, it follows that it is not possible to enrol for all five short in the same year. It is advised to start in the first year with a combination of CFIT, CFL and CFA (if you have not been exempted from any of them) and then to complete PFRM and CFI in the following year.

2. Admission Requirements

2.1 Admission requirements: Grade 12 AND two years relevant academic OR practical experience.

2.2 Please note that specific additional admission requirements (see the attached brochure) apply to some of the short courses, namely:

2.2.1 CFI (applicants should have either passed CFL or obtained exemption (see below on exemptions) from the ICFP based on prior academic learning, for example an LLB);



2.2.2 PFRM (applicants should have either passed CFA or obtained exemption (see below on exemptions) from the ICFP based on prior learning, for example a BCom with Accounting and Auditing on second-year level).

3. Exemptions

3.1 You may apply for exemptions from the short courses based on your prior **academic qualifications** if you wish to become a member of the ICFP.

3.2 Although the ICFP has the final say regarding exemptions, we as the NWU only administer the process. We, therefore, collate the applications for exemptions and relevant supporting documentation during the application process, whereafter we forward it to the ICFP for their consideration and approval.

3.3 The ICFP decides on exemptions during February, whereafter you will receive communication from us pertaining to the outcome of the process.

4. ICFP Board Examination

4.1 The examinations that follow the short courses also serve as the Board Examination for full membership of the ICFP, in other words it is the same examination. You need not write a further examination should you wish to become a full member of the ICFP.

4.2 NB: You will note on the application form that you can either apply to only write the Board Examination OR enroll for both the short course as well as the Board Examination. The first option is meant for those applicants who believe that they have enough experience and knowledge to pass the ICFP Board Examination without enrolling for the short course. Such participants therefore do not attend any class sessions and will not receive any study material.

5. Format of classes

5.1 The courses are offered online via our e-learning study portal (eFundi) and classes are held via platforms such as Zoom Meetings.

5.2 The short courses will commence from April 2023. There are 5 sessions per short course, which are presented/released on Saturdays over a period of 6 months, i.e. more or less, one session per month per course. As far as possible, no sessions are scheduled during school holidays or long weekends. The time table for the sessions and the examination will be sent to you by the end of March 2023.

5.3 Real-time attendance of the sessions is not compulsory. All the study guides, study letters, course material, Powerpoint slides with voice-overs, and communication regarding assignments are also made available on our electronic student portal, known as eFundi.

6. Outcomes of the short courses

6.1 See the outcomes of each of the short courses by following the links below:

6.1.1 Commercial Forensic Accounting

6.1.2 Commercial Forensic Law

6.1.3 Commercial Forensic Information Technology

6.1.4 Commercial Forensic Investigations

6.1.5 Practice and Fraud Risk Management

7. Assessment

7.1 There are at least two compulsory assignments per short course that need to be completed, which forms 40% of the total mark.

7.2 There are two examination sessions. The second examination session is optional and is used to allow a student to either improve their marks if they failed the first examination session or to be used if a student could not attend the first session due to illness or work responsibilities. Sit-down examinations will be hosted at a number of examination centres in South Africa and Namibia, Covid regulations permitting. (Alternatively, we will make use of a system of online or remote writing.)

8. Fees

8.1 The course fees are set out in the brochure and application form. Please note that 50% of the course fees have to be paid before the end of April 2023, whereafter the balance is to be paid over a period of 3 months (end of July).

8.2 The ICFP provides a subsidy to associate members of the ICFP in respect of the course fees. Certain terms and conditions apply. You are welcome to contact the ICFP in this regard.

You are welcome to contact me should you have any further enquiries.

Kind regards

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